



## 2016-2017 DEPENDENT VERIFICATION (V5) WORKSHEET

Your FAFSA was selected by the U.S. Department of Education for review in a process called "Verification." In this process Missouri S&T is required to compare information from your FAFSA with the information on this worksheet and with any other required documents. The law states we have the right to ask you for this information and review it for accuracy under the financial aid program rules (34 CFR, Part 688). **Verification must be completed before your financial aid will be credited to your student account.**

### INSTRUCTIONS

- Complete all sections of this worksheet **in full** (A-G). **Incomplete forms will be returned.**
- After you and your parent(s) have filed a 2015 Federal Income Tax Return with the IRS (if applicable), log on to [fafsa.gov](http://fafsa.gov) and use the IRS Data Retrieval Tool (DRT) to transfer your 2015 tax information to your 2016-2017 FAFSA. For eligibility, instructions, and a tutorial please go to: [sfa.mst.edu/forms/](http://sfa.mst.edu/forms/)
- All documents must be submitted by the following deadlines:
  - Fall 2016 Enrollment: October 31, 2016
  - Spring 2017 Enrollment: March 1, 2017
- Please return all documents requested to our office via fax to (573)341-4274, email to [sfa@mst.edu](mailto:sfa@mst.edu) or mail to G-1 Parker Hall, 300 W 13<sup>th</sup> St, Rolla, MO 65409-0250.

### A. Student Information

Last Name	First Name	M.I.
Daytime Phone number (include area code)	Date of Birth	Missouri S&T Student ID#

### B. Family Information

Full Name	Age				
Write the names of the people in your parent(s)' household in the chart below: 1. Include <b>yourself</b> as the student. 2. Include <b>your parent(s)</b> : <ul style="list-style-type: none"> <li>• <i>If your parents are divorced</i>, list the parent you lived with the most during the last 12 months. If you did not live with one parent more than the other, indicate the parent who provided more than half of your support during the last twelve months.</li> <li>• <i>If your parent is remarried</i>, include step-parent.</li> <li>• <i>If your parents are unmarried but live together</i>, list Parent #1 and Parent #2.</li> </ul> 3. Include your <b>parent(s)' other children</b> , if your parents provide more than half of their support between July 1, 2016 and June 30, 2017 or if the children would be required to provide parental information if they were completing a 2016-17 FAFSA. 4. Include <b>other dependents</b> , if they now live with your parent(s) and your parent(s) will continue to provide <i>more than half</i> of their support through June 30, 2017.	Write the age of each family member in the chart below. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Relationship</th> </tr> </thead> <tbody> <tr> <td>Write the relationship of each family member to the student in the chart below.</td> </tr> <tr> <th style="width: 100%;">College</th> </tr> <tr> <td>Add the name of the college for any household member (<b>excluding parents</b>) who will be enrolled in a degree, diploma, or certificate program, at an eligible postsecondary educational institution <i>at least half-time</i> any time between July 1, 2016 and June 30, 2017</td> </tr> </tbody> </table>	Relationship	Write the relationship of each family member to the student in the chart below.	College	Add the name of the college for any household member ( <b>excluding parents</b> ) who will be enrolled in a degree, diploma, or certificate program, at an eligible postsecondary educational institution <i>at least half-time</i> any time between July 1, 2016 and June 30, 2017
Relationship					
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<b>Full Name</b>	<b>Age</b>				
<b>Relationship</b>	<b>College</b>				
Self/Student	Missouri S&T				

\*If more space is required, attach a separate page.

**C. Student Information (all applicants)**      *Student Name / S&T ID #:*

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**Check only one box below regarding STUDENT Information**

- a.  I filed a 2015 Federal Tax Return and used the IRS DRT when completing the FAFSA.
- b.  I filed a 2015 Federal Tax Return and will provide a Federal Tax Return Transcript from the IRS.
- c.  I was not employed, did not have income and am not required to file a 2015 Federal IRS Tax Return.
- d.  I was employed and had income, but am not required to file a 2015 Federal Tax Return and I will list all my employer(s) and the amount that was earned in 2015 **in the chart below.**

<b>COMPLETE ONLY IF BOX D. ABOVE IS CHECKED:</b> Non-Tax Filers with 2015 earnings are federally required to submit a copy of W-2(s) from each employer to Missouri S&T with this form.	
<b>Name of Employer</b>	<b>Amount Earned in 2015</b>
	\$
	\$
	\$

\*If more space is required, attach a separate page.

**D. Parent(s)' Information**

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**Check only one box below regarding PARENT Information**

- a.  I filed a 2015 Federal Tax Return and used the IRS DRT when completing the FAFSA.
- b.  I filed a 2015 Federal Tax Return and will provide a Federal Tax Return Transcript from the IRS.
- c.  I was not employed, did not have income and am not required to file a 2015 Federal IRS Tax Return.
- d.  I was employed and had income, but am not required to file a 2015 Federal Tax Return and I will list all my employer(s) and the amount that was earned in 2015 **in the chart below.**

<b>COMPLETE ONLY IF BOX D. ABOVE IS CHECKED:</b> Non-Tax Filers with 2015 earnings are federally required to submit a copy of W-2(s) from each employer to Missouri S&T with this form.	
<b>Name of Employer</b>	<b>Amount Earned in 2015</b>
	\$
	\$
	\$
	\$
	\$

\*If more space is required, attach a separate page.

**E. Manually sign this Worksheet. Forms with electronic/typed signatures will be returned.**

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Each person signing certifies that all the information reported is complete and correct. The student and at least one parent whose information was reported on the 2015-2016 FAFSA must sign and date this worksheet.

Student	Parent
Date	Date
Parent Daytime Phone number (include area code)	Parent Email

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

**F. High School Completion Status**

Student Name / S&T ID #:

Per federal regulation, the Missouri S&T Financial Assistance Office must receive documentation of your final high school transcript, recognized equivalent, or home-school credential. Because you will provide the S&T Admissions Office with your final transcript, we will use it to satisfy the federal requirement for verification.

**G. 2016-2017 Identity and Statement of Educational Purpose (To Be Signed at the Institution)**

The student must appear in person at the Missouri University of Science and Technology at the Student Financial Assistance Office to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the following:

**Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Missouri University of Science and Technology for 2016-2017.

\_\_\_\_\_  
(Student’s Signature) (Date) (Student’s ID Number)

If the student is unable to appear in person, this form must be notarized and mailed with a copy of a government issued ID listed above.

**Notary’s Certificate of Acknowledgement** (Only needed if not able to appear in person)

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me \_\_\_\_\_,  
(Date) (Notary’s name)

Personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

\_\_\_\_\_  
(Notary signature) (Seal)  
My commission expires on \_\_\_\_\_  
(Date)

**FOR OFFICE USE ONLY: Attach photocopy of ID after verifying identity**

Document Provided: \_\_\_\_\_ Date Received: \_\_\_\_\_ Staff Signature \_\_\_\_\_